

Expression of Interest for
Paper Development, Printing, Conduction, Marking and Result Preparation of Recruitment Test

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public Private Partnership. PEF intends to hire services of an experienced testing firm for Paper Development, Printing, Conduction, Marking and Result Preparation of Recruitment Test. Hence, PEF invites bids for the hiring on the following positions:

Sr. No.	Name of Designations
1	Deputy Directors
2	Assistant Directors / Subject Specialists / Master Trainers, etc.
3	Officers / Executive Assistants / Office Assistants, etc.

ELIGIBILITY CRITERIA

Eligible Bidder is a Bidder who:

1. Is registered with Tax Authorities (NTN, STRN, PNTN) as per relevant laws in Pakistan. (Whichever is applicable).
2. Provides documentary proof like copies of audited financial statements or of work orders/ contracts/ MOUs, etc. for the FY/ CY 2014-15 or 2015-16 depicting sound financial strength (minimum Rs. 10 million in a Financial/ Calendar year);
3. Has relevant experience of at least two years of conducting recruitment tests supported by documentary proof like copies of work orders/ contracts/ MOUs, etc. of the same. Moreover, the bidder must have conducted at least five recruitment tests supported by documentary proof like copies of work orders/ contracts/ MOUs, etc.
4. Has the capability to conduct the test simultaneously in 36 districts of Punjab on same day by making clusters of districts consisting of not more than four districts in each cluster.
5. Submits an undertaking on stamp paper that the bidder has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or Autonomous Body or Private Sector Organization anywhere in Pakistan.
6. Has submitted earnest money amounting to Rs. 20,000/- in form of a Pay Order/CDR/Demand Draft in favor of Punjab Education Foundation;
7. Has purchased EOI Document from the office of undersigned upon a cash payment of Rs. 500/- (nonrefundable).

Note: Verifiable documentary proof for all above requirements is mandatory.

TERMS AND CONDITIONS

1. The detailed TORs are given in the EOI Document that can be obtained from the office address mentioned below.
2. The proposals must reach the office of the under signed on or before **December 14, 2017** till 03:00 pm.
3. Technical Proposals will be opened on the same day at 03:30 p.m. in presence of Bidders or their authorized representatives who wish to witness the tender opening.
4. After the Technical evaluation, Financial Proposals of only technically qualified bidders shall be opened on a date and time to be announced subsequently.
5. Incomplete proposals shall be rejected. Late bid will not be accepted.
6. PEF reserves the right to reject all the proposals, submitted in response to this EOI notice prior to acceptance.
7. The EOI documents will be immediately available for purchase after the publication of EOI notice.

Director (HRM)
Punjab Education Foundation
29A, Model Town, Lahore. Ph # 042-99232774-75