

**ANNUAL PROCUREMENT PLAN FOR THE YEAR ( 2023 - 2024 )**  
(Under Rule 8 of the Punjab Procurement Rules 2014)

**Name of the Procuring Agency: Punjab Education Foundation**

Sr. No	Procurement Name	Procurement Description	Quantity (where applicable)	Scope of work	Procurement Type	Procurement Category	Funds (Rupees in Millions)	Source of Funds	Tentative Estimate cost (Rupees in Millions)	Procurement Method	Procurement Procedure	Tentative Timings of Procurement	Tentative Date of Procurement Advertisement	Tentative Date of Evaluation Report Announcement	Tentative Date of Contact Award	Tentative Delivery Schedule	Tentative Date of Completion	Remarks
1	Hiring of Services for Binding of Financial Record FY 2023-2024	Binding of Financial Record	500	Binding of Financial Record	Services	Local	0.4	ADP	0.4	Tender	Single Stage Two Envelop	3rd Quarter	18 Jan 2024	27 Feb 2024	18 Mar 2024	18 May 2024	17 Mar 2025	Binding of PEF Financial Record for record keeping
2	Hiring of Tax Consultant FY 2024-2025	Hiring of Consultant for tax matters	-	Tax related matters	Consultant Services	Local	0.6	ADP	0.6	Pre-Qualification	Least Cost	4th Quarter	21 Apr 2024	25 Jun 2024	15 Jul 2024	18 Jul 2024	15 Jul 2025	To share the updates of tax matters and compliance of rules. Further to provide legal opinion to PEF on different matters.
3	Procurement of Packing Material for QAT 2023-24	Procurement of Polyprop and Polyethylene Bags with threads & Tapes	-	Polyprop and Polyethylene Bags with threads & Tapes	Goods	Local	6	ADP	6	Tender	Single Stage Two Envelop	1st Quarter	27 Jul 2023	05 Sep 2023	25 Sep 2023	25 Oct 2023	19 Mar 2024	
4	Hiring of Services for Printing of QAT Papers	Printing of QAT Papers for 23-24 QAT Papers	-	Printing of QAT Papers for 2023-24 QAT	Goods	Local	33.75	ADP	33.75	Tender	Single Stage Two Envelop	1st Quarter	11 Aug 2023	20 Sep 2023	10 Oct 2023	25 Oct 2023	04 Oct 2024	
5	Hiring of Vehicle Rental services FY 2023-2024	Procurement of Vehicle Rental service (Without official Vehicle)	-	Vehicle Rental service (Without official vehicle)	Services	Local	6.5	ADP	6.5	Tender	Single Stage Two Envelop	1st Quarter	16 Sep 2023	26 Oct 2023	15 Nov 2023	24 Dec 2023	14 May 2024	
6	Hiring of Services for Conduct of QAT	Conduct of QAT PEF Schools (23-24)	-	Conduct of QAT (2023-24)	Services	Local	44	ADP	44	Pre-Qualification	Single Stage Two Envelop	1st Quarter	15 Sep 2023	19 Nov 2023	09 Dec 2023	01 Jan 2024	08 Dec 2024	
7	Hiring of E-Marking	E-Marking	-	E-Marking of Papers	Services	Local	31.5	ADP	31.5	Pre-Qualification	Single Stage	2nd Quarter	07 Oct 2023	11 Dec	31 Dec	24 Feb 2024	30 Dec	

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8	Procurement of EVS Cards FY2023-2024	Voucher Cards	-	Procurement of Voucher Cards	Goods	Local	2.99	ADP	2.99	Tender	Single Stage Two Envelopes	1st Quarter	02 Aug 2023	03 Oct 2023	23 Oct 2023	20 Nov 2023	23 Oct 2024	Voucher Cards for registered students under Educational Voucher Scheme
9	Procurement of Printer Toners	Toners for Printers	-	Toners for Printers	Goods	Local	2	ADP	2	Tender	Single Stage Two Envelopes	1st Quarter	31 Aug 2023	10 Oct 2023	30 Oct 2023	30 Nov 2023	30 Nov 2024	Toners for Printers
10	Procurement of SSL Licenses/renewal	Software Licenses	-	Software Licenses	Goods	Local	1	ADP	1	Tender	Single Stage Two Envelopes	1st Quarter	16 Aug 2023	25 Sep 2023	15 Oct 2023	15 Nov 2023	15 Nov 2024	Procurement of new Software Licenses and renewal of existing licenses.
11	Establishment of DR site	Establishment of Disaster Recovery site	-	Establishment of Disaster Recovery site	Goods	Local	16	ADP	16	Tender	Single Stage Two Envelopes	1st Quarter	26 Aug 2023	05 Oct 2023	25 Oct 2023	25 Nov 2023	25 Oct 2024	Establishment of Disaster Recovery site
12	Procurement of customized softwares	Software Development	-	Software Licenses	Goods	Local	0.5	ADP	0.5	Tender	Single Stage Two Envelopes	1st Quarter	26 Aug 2023	05 Oct 2023	25 Oct 2023	25 Nov 2023	25 Oct 2024	Software Development
13	Procurement of Network Equipment	Network Switches	4	Network Switches	Goods	Local	0.3	ADP	0.3	Tender	Single Stage Two Envelopes	1st Quarter	16 Sep 2023	26 Oct 2023	15 Nov 2023	15 Dec 2023	15 Nov 2024	Network Switches
14	Hiring of Bulk/Broadband SMS Services	SMS alert services for partner schools	-	SMS alert services for partner schools	Services	Local	1.2	ADP	1.2	Tender	Single Stage Two Envelopes	2nd Quarter	12 Dec 2023	21 Jan 2024	10 Feb 2024	10 Mar 2024	10 Mar 2025	SMS alert services for partner schools
15	Procurement of Batteries for UPS	Batteries with interlinks for UPS	60	Batteries with interlinks for UPS	Goods	Local	1.2	ADP	1.2	Tender	Single Stage Two Envelopes	2nd Quarter	31 Oct 2023	10 Dec 2023	30 Dec 2023	30 Jan 2024	30 Jan 2025	Batteries with interlink for UPS
16	Hiring of Cellular Services	4G services for digital monitoring	300	4G services for digital monitoring	Services	Local	2.88	ADP	2.88	Tender	Single Stage Two Envelopes	2nd Quarter	31 Oct 2023	10 Dec 2023	30 Dec 2023	10 Jan 2024	10 Jan 2025	4G services for digital monitoring
17	Outsourcing of Fiber Optics Internet Bandwidth Services	Internet Services	-	Internet Services	Services	Local	2	ADP	2	Direct Contract	Single Stage Two Envelopes	2nd Quarter	12 Dec 2023	21 Jan 2024	10 Feb 2024	10 Mar 2024	10 Mar 2025	Internet Services
18	Procurement of Scanners	Scanners	10	Scanners	Goods	Local	3	ADP	3	Tender	Single Stage Two Envelopes	3rd Quarter	16 Jan 2024	25 Feb 2024	16 Mar 2024	30 Apr 2024	30 Apr 2025	Scanners
19	Procurement of Hard Drives	Hard Drives	10	Hard Drives	Goods	Local	0.75	ADP	0.75	Tender	Single Stage Two Envelopes	3rd Quarter	16 Jan 2024	25 Feb 2024	16 Mar 2024	30 Apr 2024	30 Apr 2025	Hard Drives for data backup
20	Procurement of Dry Batteries for UPS	Dry Batteries for APC UPS	-	Dry Batteries for APC UPS	Goods	Local	1.2	ADP	1.2	Tender	Single Stage Two Envelopes	3rd Quarter	16 Jan 2024	26 Feb 2024	16 Mar 2024	30 Apr 2024	30 Apr 2025	Dry Batteries for

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		Server UPS																APC UPS
21	Procurement of Printers	Printers	9	Printers	Goods	Local	2.5	ADP	2.5	Tender	Single Stage Two Envelop	3rd Quarter	15 Feb 2024	26 Mar 2024	15 Apr 2024	30 Jun 2024	30 Jun 2025	Printers
22	Server Hosting/Data Backups	Server Hosting/Data Backups	-	Server Hosting/Off. Data Backups	Services	Local	0.6	ADP	0.6	Direct Contract	Single Stage Two Envelop	3rd Quarter	15 Feb 2024	26 Mar 2024	15 Apr 2024	30 Jun 2024	30 Jun 2025	
23	Procurement of Hard Drives for Server machines	Server Hard Drives	4	Server Hard Drives	Goods	Local	0.3	ADP	0.3	Tender	Single Stage Two Envelop	3rd Quarter	06 Mar 2024	15 Apr 2024	05 May 2024	25 May 2024	30 Jun 2025	
24	Procurement of ERP Solution	Implement of ERP Solution	1	Implementa of ERP Solution	Services	Local	15	ADP	15	Pre-Qualific	Single Stage Two Envelop	3rd Quarter	10 Feb 2024	15 Apr 2024	05 May 2024	25 May 2024	30 Jun 2025	
25	Procurement of CCTV Solutions	CCTV Solutions	2	CCTV Solutions	Goods	Local	0.5	ADP	0.5	Tender	Single Stage Two Envelop	3rd Quarter	16 Mar 2024	25 Apr 2024	15 May 2024	15 Jun 2024	30 Jun 2025	
26	Procurement of UPS	UPS for desktop and servers	5	UPS for desktop and servers	Goods	Local	2	ADP	2	Tender	Single Stage Two Envelop	4th Quarter	01 May 2024	10 Jun 2024	30 Jun 2024	30 Jul 2024	30 Jul 2025	
27	Procurement of Stationery for CMS students FY 2023-2024	CMS Stationery	-	Stationery for 3430 students of CMS	Goods	Local	12.36	ADP	12.36	Tender	Single Stage Two Envelop	1st Quarter	16 Sep 2023	26 Oct 2023	15 Nov 2023	31 Dec 2023	15 Feb 2024	
28	"Procurement of Electronic Items (Regular procurement"	Microwaves, Water Dispense Telephone Sets,	20	Microwave ovens, Water Dispensers, Telephone Sets,	Goods	Local	0.325	ADP	0.325	Tender	Single Stage One Envelop	1st Quarter	07 Aug 2023	16 Sep 2023	06 Oct 2023	27 Oct 2023	26 Oct 2024	
29	"Procurement of Electronic Items (For new hiring)"	LED TVs,Pape shredder: Refrigerator (mini), Bracket Fans, Exhaust Fans	-	LED TVs,Paper shredders, Refrigerator: (mini), Bra	Goods	Local	1.144	ADP	1.144	Tender	Single Stage Two Envelop	1st Quarter	16 Sep 2023	26 Oct 2023	15 Nov 2023	13 Dec 2023	12 Dec 2024	
30	Procurement of Photocopy Machine	Photocopy Machine	1	Photocopy Machine	Goods	Local	2.6	ADP	2.6	Tender	Single Stage Two Envelop	1st Quarter	07 Aug 2023	16 Sep 2023	06 Oct 2023	05 Jan 2024	04 Jan 2025	
31	"Procurement of Office Furniture FY 2023-2024 (Regular procurement"	DD Chairs,Cc Chairs, Visitor Chairs , Steel Almirahs,	31	various furniture items for office use at head off	Goods	Local	0.964	ADP	0.964	Tender	Single Stage Two Envelop	1st Quarter	07 Aug 2023	16 Sep 2023	06 Oct 2023	13 Nov 2023	12 Nov 2024	
32	"Procurement of Office	Tables, File racks,Co	296	various furniture items for	Goods	Local	12.02	ADP	12.02	Tender	Single Stage	1st Quarter	18 Sep 2023	28 Oct 2023	17 Nov 2023	30 Dec 2023	29 Dec 2024	

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	Furniture (For new hiring) "		Hangers, Center Tables, Credenza Chairs, Ste Almiraahs, wooden cupboards							Two Envelopes							
33	Tender for Service Level Agreement for Repair & Maintenance of Photocopy & Digital Printing Press FY 2023-2024		Repair & Maintenance of Photocopy & Press Machines	Services	Local	4	ADP	4	Tender	Single Stage Two Envelopes	3rd Quarter	15 Jan 2024	24 Feb 2024	15 Mar 2024	12 Apr 2024	10 Apr 2025	
34	Procurement of Drinking Water FY 2023-2024		Drinking Water	Goods	Local	1.98	ADP	1.98	Tender	Single Stage Two Envelopes	2nd Quarter	09 Nov 2023	19 Dec 2023	09 Jan 2024	22 Jan 2024	21 Jan 2025	
35	Procurement of Utility Items FY 2023-2024		Toiletries & Other Utility Items	Goods	Local	2.6	ADP	2.6	Tender	Single Stage Two Envelopes	1st Quarter	10 Aug 2023	19 Sep 2023	09 Oct 2023	16 Oct 2023	15 Oct 2024	
36	Procurement of Stationery Items FY 2023-2024		Various office stationery items	Goods	Local	9	ADP	9	Tender	Single Stage Two Envelopes	1st Quarter	06 Aug 2023	15 Sep 2023	05 Oct 2023	19 Oct 2023	19 Oct 2024	
37	Procurement of Furniture & Fixture (for new building of PEF Head Office)	2370	Table, chair, Hanger, cup, Rack, Sofa Set (3,2,1), Ste Almiraah, Couch set, wall sceneries	Goods	Local	58.8	ADP	58.8	Tender	Single Stage Two Envelopes	4th Quarter	08 Apr 2024	18 May 2024	07 Jun 2024	07 Jul 2024	06 Jul 2025	
38	Procurement of Electronic Items FY 2023-2024 (for new building of PEF Head Office)	30	LED TV, Multimed projector sheets, Sound system	Goods	Local	5.18	ADP	5.18	Tender	Single Stage Two Envelopes	4th Quarter	18 Apr 2024	28 May 2024	17 Jun 2024	17 Jul 2024	25 Jul 2025	
39	Hiring of Internal Auditors	-	Internal Audit as	Consultant Services	Local	1.2	ADP	1.2	Three Quotations		2nd Quarter	-	-	-	-	-	

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40	Chartered Accountant Firm for Internal Audit Activity for FY 2023-24	Group Health Insurance	1420	per approved TORs by PEF BOD Health Insurance of PEF employees	Services	Local	36	ADP	36	Tender	Single Stage Two Envelope	4th Quarter	27 Apr 2024	06 Jun 2024	26 Jun 2024	01 Jul 2024	30 Jun 2025	
41	Hiring of Services for Group Life Insurance of Contract Employees of PEF for FY 2023-24	Group Life Insurance	320	Life Insurance of PEF employees	Services	Local	5	ADP	5	Tender	Single Stage Two Envelope	1st Quarter	21 Sep 2023	31 Oct 2023	20 Nov 2023	13 Dec 2023	12 Dec 2024	
42	Hiring the Services of Individual HR Consultants	To review/impr HR policies and salary structure etc.	1	To review/impr HR policies and salary structure	Consultant Services	Local	2	ADP	2	Three Quotatic		1st Quarter	-	-	-	-	-	
43	Development of Online Student Verification System	Online Student Verification System Based on Facial Recognition	7500	Developer of Android App, Dashboard and Digital	Services	Local	10	ADP	10	Pre-Qualific	Single Stage Two Envelope	1st Quarter	19 Sep 2023	30 Nov 2023	13 Dec 2023	27 Mar 2024	12 Dec 2024	