

REQUEST FOR EXPRESSION OF INTEREST FOR AUDITORIUM PACKAGE OF PEF HEAD OFFICE BUILDING

Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of Government of the Punjab and committed to the promotion of quality education in under privileged areas of Punjab through Public Private Partnership The estimated cost of the assignment is **PKR 76,636,900/-**

PEF requests Expressions of Interest from applicants/firm(s)/organization(s) who intend to be hired for provision of below mentioned services:-

Activity	Description
Auditorium Package	Auditorium Package for under Construction Head Office Building of PEF

Eligibility Criteria

1. Firm/Contractor/Supplier must be registered with relevant regulatory authorities for the last 3 years (SECP, Registrar of Firms, etc.). In case register with SECP it must be active and Firm Registration Certificate must be valid.
2. The bidder is required to have at least four (4) years of relevant experience in the local market, with a demonstrated history of successfully completing projects of comparable scope and quality. This experience must be supported by thorough documentation, including detailed descriptions of past projects and a minimum of five (5) project completion certificates.
3. Copies of audited financial statements of Financial or Calendar Year 2022-23 and 2023-24 (minimum PKR 100 million turnover in each financial year).
4. The firm/organization must have an office in Lahore.
5. Undertaking on stamp paper of PKR 100/- (all terms and conditions and qualifications listed anywhere in this EOI document have been satisfactorily vetted by the firm/organization and is not currently blacklisted by the PEF and PPRA. The documents/photocopies provided with EOI are authentic. In case of any fake/bogus document found at any stage, firm/organization shall be black listed as per Rules / Laws).
6. The firm/contractor/supplier must be registered with FBR for more than 3 Years.
7. Proposed Drawing & Design Architecture with 3D Layouts renders.
8. Acknowledgement of One (01) Year Standard Warranty for Active Equipment on Official Stamp Paper, along with a Minimum Ten (10) Year Warranty for Acoustic Treatment and Soundproofing Works.
9. The list of general, technical & professional staff with at least the following technical professionals:
 - i. Power Distribution Technician
 - ii. Project Management Professional
 - iii. Director of Photography (DoP)

Terms and Conditions

1. Applicants are requested to submit the required documents as per expression of interest through E-PADS till 31st July, 2025 before 02:00 pm.
2. Proposals will be opened on the same day at **02:30 pm** in presence of authorized representatives of applicants.
3. In case of an official holiday on the day of submission, the next day will be treated as the closing date and same timings will be followed.
4. Incomplete and late received proposals shall be rejected.
5. PEF reserves the right to reject all the proposals submitted, prior to acceptance.
6. This request for EOI has also been advertised on official websites of PPRA, E-PADS and PEF. Interested applicants can download the EOI document from PPRA website, E-PADs portal and can submit as per instructions given in the EOI document. No fee is required to be submitted by the applicants for the EOI.
7. The Request for Proposal (RFP) will be furnished only to the shortlisted applicants of EOI.

Deputy Director (Procurement)
Punjab Education Foundation
52 – L, Gulberg – III,
Near Kalma Chowk, Lahore.
Ph. # 042-99232791



PUNJAB

Education Foundation

Expression of Interest (EOI)
for Auditorium Package of Under Construction Head Office Building of Punjab
Education Foundation (PEF) Located at 302-H/3, Johar Town Lahore

Issued by:

Deputy Director (Procurement)
Punjab Education Foundation
52-L, Gulberg III,
Lahore.

Ph # 042-99232791-8

Deadline for Submission:

Not Later than 02:00 PM

Date: 31st July, 2025

1. PURPOSE

In line with the vision to provide state-of-the-art facilities at our new Head Office Building, Punjab Education Foundation intends to develop a modern Auditorium equipped with high-end acoustic and audio-visual solutions. Expressions of Interest (EOI) are invited from reputable firms/contractors/suppliers with demonstrated experience in design, supply, installation, and commissioning of complete auditorium packages including acoustic treatments (fireproof wall), sound proof doors, indoor SMD, auditorium seating/chairs, floor carpet, UPS, Passive Speakers, Power amplifier, Digital Podium, Handheld Microphone, Gooseneck Microphone, Audio Cables & Allied Accessories, etc.

Preference will be given to organizations having international foot print with a track record of large-scale, innovative, and sustainable Language Programs.

2. Objectives & Expected Outcomes:

The objective is to procure, supply, install and commission a complete Auditorium Package that will ensure:

1. Optimum acoustic performance for presentations, meetings, and events.
2. High-quality sound reinforcement with modern passive speakers, amplifiers, podium, microphones, and audio cables.
3. Professional indoor SMD LED display.
4. Ergonomic and comfortable auditorium seating.
5. Aesthetic flooring and Commercial carpet tiles
6. Reliable power backup through UPS.
7. Sound insulation through soundproof doors.

This Expression of Interest (EOI) document intends to seek proposals from interested organizations/firms in accordance with Rule 47 “Expression of Interest” of Punjab Procurement Rules 2014.

Afterwards, PEF will issue Request for Proposal (RFP) for seeking proposals from the shortlisted Organizations/Firms in the light of Rule 48 of Punjab Procurement Rules 2014.

3. Scope of Work:

Punjab Education Foundation (PEF) is running a model Public Private Partnership system and is striving for the improvement of school education in Punjab. PEF intends to **establish and procure items for Auditorium Package** for its under Construction Head Office Building Located at 302, H/3, Johar Town, Lahore from interested bidders for which details are given. It is compulsory for bidders to bid for all items. Bids for partial items will be rejected. The procuring agency has the right to increase the quantities up to 15 % under the clause of repeat order during the period of contract. The contractor(s) shall be liable to provide the goods on the issue of repeat order.

Material and goods delivered shall be as per required specifications and details according to PEF samples or better than those. The contractor will be responsible to provide defect free and brand new goods.

Goods bearing any defect, inferior in quality or not meeting specifications given in this bidding document and of PEF samples will not be accepted. No payment shall be made against such goods. The contractor will be bound to replace such goods onsite without any additional payment. In case of inferior quality goods, performance guarantee may also be forfeited.

The selected organization/firm(s) will be responsible for detailed design, supply, installation, testing, and commissioning of:

- 1) Acoustic panels/treatment for walls and ceiling.
- 2) Back Stage Paneling
- 3) Soundproof main and emergency exit doors.
- 4) Indoor SMD LED screen.
- 5) Auditorium seating chairs (fixed type)
- 6) Wall-to-wall Commercial Carpet Flooring.
- 7) UPS for audio-visual equipment.
- 8) Passive speakers, amplifiers, audio cables, digital podium, microphones (wired/wireless)
- 9) Integration of all systems to ensure optimum performance.
- 10) Training for operation & maintenance.
- 11) After-sales support and warranty services.

4. Salient Features:

1. Complete package for an auditorium of (capacity, approximately 250 seats).
2. Modern acoustic design to ensure echo control and speech clarity.
3. Audio-visual system to support presentations, seminars, and conferences.
4. Robust power backup solution.
5. Compliance with safety standards and building codes.

5. Terms of Reference (ToRs):

The selected firm/contractor/supplier will be responsible for:

1. Conduct a site survey and submit a detailed design proposal.
2. Ensure supply of genuine, branded equipment and materials.
3. Deploy skilled workforce for installation.
4. Provide warranty for equipment.
5. Submit work completion and testing reports.
6. Provide user training and O&M manual.
7. Ensure compliance with relevant national/international standards.

6. ELIGIBILITY CRITERIA

Sr. #	Description	Firm
1	<p>Firm/Contractor/Supplier must be registered with relevant regulatory authorities for the last 3 years (SECP, Registrar of Firms, etc.). In case register with SECP it must be active and Firm Registration Certificate must be valid.</p> <p>Participation in joint ventures is prohibited for this tender. Each bidder must submit an individual proposal without entering into any partnerships or collaborations for this project.</p>	
2	<p>The bidder is required to have at least four (4) years of relevant experience in the local market, with a demonstrated history of successfully completing projects of comparable scope and quality. This experience must be supported by thorough documentation, including detailed descriptions of past projects and a minimum of five (5) project completion certificates.</p>	
3	<p>Copies of audited financial statements of Financial or Calendar Year 2022-23 and 2023-24 (minimum PKR 100 million turnover in each financial year)</p>	
4	<p>The firm/organization must have an office in Lahore.</p>	
5	<p>Undertaking on stamp paper of PKR 100/- (all terms and conditions and qualifications listed anywhere in this EOI document have been satisfactorily vetted by the firm/organization and is not currently blacklisted by the PEF and PPRA. The documents/photocopies provided with EOI are authentic. In case of any fake/bogus document found at any stage, firm/organization shall be black listed as per Rules / Laws)</p>	
6	<p>As per the best practices Procuring Agency required the solution for Auditorium Package measuring approximately- 3770 sqft covered area for the following items but not limited to:</p> <ul style="list-style-type: none"> i. Acoustic Treatment (Fireproof Wall) ii. Sound Proof Doors iii. Indoor SMD iv. Auditorium seating/Chairs v. Floor Commercial Carpet vi. UPS vii. Passive Speakers viii. Lights including Stage/Spot/Focus/Celling Lights etc. ix. Power Amplifier x. Digital Podium xi. Handheld Microphone 	

	xii. Gooseneck Microphone xiii. Audio Cables & Allied Accessories, etc.	
7	Procuring Agency seek proposal and ascertain eligibility.	
8	The firm/contractor/supplier must be registered with FBR for more than 3 Years.	
9	Proposed Drawing & Design Architecture with 3D Layouts renders.	
10	Acknowledgement of One (01) Year Standard Warranty for Active Equipment on Official Stamp Paper, along with a Minimum Ten (10) Year Warranty for Acoustic Treatment and Soundproofing Works.	
11	The list of general, technical & professional staff with at least the following technical professionals: i. Power Distribution Technician ii. Project Management Professional iii. Director of Photography (DoP)	

7. INSTRUCTIONS FOR APPLICANTS

- 7.1 The Procuring Agency will follow Punjab Procurement Regulatory Authority Law / Rules i.e. PPR- 2014 (Amended), as applicable, while conducting this procurement.
- 7.2 Interested applicants/firms should provide information with all supporting documents indicating that they are qualified to perform the services given in the EOI documents.
- 7.3 Submit EOI with company profile, project references, CVs of key personnel, and proof of eligibility.
- 7.4 EOIs must submit through EPADs on **31st July, 2025 till 2:00PM.**
- 7.5 Only shortlisted firms shall be issued the detailed Request for Proposal (RFP).
- 7.6 The Procuring Agency reserves the right to reject any/all EOIs without assigning any reason.

Primary Contact Details:

Mr. Shahzad Javed
Additional Director (Admin)
52-L, Gulberg III, Lahore
Contact No. 042 99232791-Ext No. 44

8. LETTER OF APPLICATION

[Letterhead paper of the Applicant, including full postal address, telephone no., fax no. and e-mail address]

Date: _____

To: Deputy Director Procurement
Punjab Education Foundation

Dear Sir,

1. Being duly authorized to represent and act on behalf of..... (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby applies to be prequalified as an applicant for the following contract(s) under the **Expression of Interest for Auditorium Package of Under Construction Head Office Building of Punjab Education Foundation Located at 302, H/3, Johar Town, Lahore.**
2. PEF or its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application through E-PADS, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
3. This Application is made with the full understanding that:
 - (a) Applications by Prequalified Applicants will be subject to verification of all information submitted for prequalification at the time of processing of application;
 - (b) PEF reserves the right to cancel the prequalification process, and reject all applications; and
4. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed
For and on behalf of (name of Applicant)