

INVITATION TO BID NOTICE TENDER FOR HIRING OF JANITORIAL AGENCY
FOR THE PROVISION OF JANITORIAL STAFF
ITB No. PEF/PROC/ADMIN/2025-26/40

1. Punjab Education Foundation (PEF) is an autonomous organization, established under the auspices of the Government of the Punjab, committed to the promotion of Quality Education through Public-Private Partnership.
2. Sealed Bids for a framework contract, are invited from Bidders i.e. firms/companies/sole proprietor/general order suppliers engaged in providing janitorial services, registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc) under PPR-14 Rule 38 (2) (a), "Single Stage - Two Envelope Bidding Procedure" to procure the following goods/services according to details mentioned below:

Sr. No.	Description of Item	Estimated Price	Bid Security 2% of Estimated Price
1	Hiring of Janitorial Agency for the provision of Janitorial Staff	Rs. 38,734,104/-	Rs. 774,682/-

Note: Detailed scope of work the services/work required and eligibility criteria are given in the relevant bidding document.

3. Bidding Document would be immediately available on E-PADS, PPRA and PEF websites after the publication of this notice. Detailed Eligibility Criteria, Bid Scope and Terms & Conditions can be found in the Bid Document, which will be binding on bidders. PEF will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of Bids.
4. Punjab Education Foundation reserves the right to reject all the proposals at any time prior to the acceptance of a bid or proposal.
5. Original Bid Security in sealed envelope must be delivered to Daak Section of Punjab Education Foundation located at 52-L, Gulberg – III near Kalma Chowk, Lahore till **11:00 a.m. on March 31, 2026** and the **Bid Security of Rs. 774,682/-** which is **02%** of the price of procurement estimated by PEF in the form of CDR/Bank Guarantee / Demand Draft / Pay Order from a Scheduled Bank of Pakistan. Late submission shall not be accepted.
6. Bidder are requested to submit online bids through E-PADS. Scanned copy of Bid security will be upload on E-PADS
7. Bids will be opened in the presence of representatives of bidders who choose to attend at **11:30 a.m.** in the office of Punjab Education Foundation at **52 – L, Gulberg – III Near Kalma Chowk, Lahore**, on the date of tender submission.
8. The Bid shall have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the bid.
9. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificate must be provided.
10. Punjab Procurement Rules 2014 shall be applicable during the procurement process.
11. The Bidding document is allowed to be downloaded from the PPRA website: <https://ppra.punjab.gov.pk> without paying any fees.
12. The URL of the website of the PPRA is (<http://eproc/punjab.gov.pk/viewtender.aspx>) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of the PPRA.

Deputy Director (Procurement)
Punjab Education Foundation
52 – L, Gulberg – III near Kalma Chowk, Lahore.
Ph. # 042-99232791