



Punjab Education Foundation  
Nawaz Sharif Schools of Eminence  
ED-Tech Firm



**Representative Details**

Representative Name		Representative CNIC	
Representative Contact No		Representative Email	
Focal Person & Designation			

**Organization Details**

Name of ED-Tech Firm		Registration No of Educational Chain/ED-Tech Firm	
Contact No/WhatsApp Number		Email	
Postal Address			
Telephone Office		Telephone Mobile	
Telephone (Fax)		Year of Establishment	
Years of Operations		Number of Franchise/ Schools	
Number of Students Enrolled		Coverage of Districts	
Financial Stability (3 Years Average)		Experience of working with Govt. Sector in School Education	
Technology Ownership			

**Branch Wise Details**

No. of years of working in educational sector:

Sr#	Branch Name	District	From	To

**Nominated Districts/Tehsils For Schools**

Sr#	District	Tehsil	Count

**Declaration**

1. I declare to the best of my knowledge and belief that the information I have provided in this application form is complete and accurate, correct and complete.
2. I understand that Incomplete, unsigned, pruned (have cuttings) or application having incorrect information or received after due dates shall be rejected.
3. I understand that I subject myself to disciplinary action if the above facts are found to be falsified.

Name of Applicant	Signature/Stamp	Date

## Application form Check List

### A. Legal Registration

- Attested copies of SECP Registration Certificates
  - First (initial) registration certificate
  - Latest valid registration certificate
- National Tax Number (NTN) Certificate
- Affidavit of Compliance
  - Declaring adherence to all rules, TORs, and regulatory requirements.
- Affidavit of Not Being Blacklisted
  - On Rs. 300/- stamp paper, declaring the firm is not blacklisted by any government or donor agency.
- Original Affidavit(s) on Rs. 300/- stamp paper according to the prescribed specimen.

### B. Financial Documentation

- Original deposit slip of Rs. 100,000/- as processing fee.
- Audited Financial Statements of the last 3 fiscal years
- Income Tax Returns of the last 3 years
- Net Worth Certificate (Auditor-certified)
- Bank Statement for the last 6 months.
- Proof of Pre-Financing Capacity
  - Documentary evidence showing ability to pre-finance project requirements.

### C. Technical Documentation

- Complete profile
- Evidence of deployment in at least 10 formal institutions (Mandatory)
  - Certificates, MOUs, deployment reports, OR verifiable documentation.
- Subscriber/User Analytics
  - Verified statistics demonstrating user base and engagement.
- Technology Ownership Evidence
  - Proof of proprietary platform, licenses, copyrights, or IP ownership.
- List of schools where Ed-Tech interventions are introduced.
- Monitoring & Evaluation (M&E) mechanism.
- Details of Schools:
  - List of running schools with School Name, Address, Registration Number, District, Tehsil, and Coordinates.
  - Registration certificates of all schools.
  - Details of total enrolled students.
- Capacity Building Mechanism, including:
  - Training modules developed
  - Number of trainers available

### D. Projects & Experience

- List of completed and ongoing projects, including:
  - Client names
  - Project descriptions
  - Duration
  - Current status
- Evidence of government sector work
  - Work orders, completion certificates, MoUs, performance evaluations, etc.

### E. Authority

- Authority Letter in favor of the Focal Person, authorizing representation for all project-related matters.
- Attested copy of CNIC of the Focal Person (Mandatory).
- 2 attested passport size photograph of the focal person.

### Submission Requirement

All required supporting documents must be submitted along with the signed application to the address mentioned in these TORs. Incomplete & unsigned submissions or missing mandatory documents may result in disqualification.

#### Note: -

**During submission of hard copy of the application, it is mandatory to submit the documents in the above order.**

**Applications will not be processed, if found incomplete in any respect. No column of the application form should be left blank.**

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