



# Punjab Education Foundation

## Nawaz Sharif Schools of Eminence

### Educational Chain



#### Representative Details

Representative Name		Representative CNIC	
Representative Contact No		Representative Email	
Focal Person & Designation			

#### Organization Details

Name of Educational Chain		Registration No of Educational Chain/ED-Tech Firm	
Contact No/Whatsapp Number		Email	
Postal Address			
Telephone Office		Telephone Mobile	
Telephone (Fax)		Year of Establishment	
Years of Operations		Number of Franchise/ Schools	
Number of Students Enrolled		Coverage of Districts	
Financial Stability (3 Years Average)		Experience of working with Govt. Sector in School Education	

#### Branch Wise Details

No. of years of working in educational sector:

Sr#	Branch Name	District	From	To

#### Declaration

1. I declare to the best of my knowledge and belief that the information I have provided in this application form is complete and accurate, correct and complete.
2. I understand that Incomplete, unsigned, pruned (have cuttings) or application having incorrect information or received after due dates shall be rejected.
3. I understand that I subject myself to disciplinary action if the above facts are found to be falsified.

Name of Applicant	Signature/Stamp	Date

## Application form Check List

### A. Legal Registration

- Attested copies of SECP / Registrar Certificates
  - First (initial) registration certificate
  - Latest valid registration certificate
  - (Duration of experience shall be determined from these certificates.)
- Original affidavit(s) on Rs. 300/- stamp paper as per specimen.
- Affidavit declaring that the applicant is not blacklisted by any government agency, donor organization, or involved in unresolved legal disputes (on Rs. 300/- stamp paper).
- Affidavit of legal compliance, affirming adherence to all applicable rules, regulations, and TORs (on Rs. 300/- stamp paper).
- Attested copy of CNIC of the Focal Person (Mandatory).

### B. Financial Documentation

- Original deposit slip of Rs. 100,000/- as processing fee.
- National Tax Number (NTN) Certificate.
- Income Tax Returns of the Educational Chain
  - Must correspond to audited financial statements.
- Audited Reports of last 3 years for Educational Chain

### C. Organizational Documentation

- Complete organizational profile of the Educational Chain.
- List of running schools including:
  - School Name
  - Address
  - Registration Number
  - District
  - Tehsil
  - GIS Coordinates
- Registration certificates of all schools (number of schools will be determined only from registration certificates).
- Details of total enrolled students.
- Mechanism for capacity building, including:
  - Training modules developed
  - Number of trainers

### D. Project Experience

- List of completed and ongoing projects, including client details.
- Documentary evidence of government sector experience  
Examples: Work orders, completion certificates, MoUs, performance reports, etc.

### E. Authority

- Authority Letter in favor of the Focal Person.
- 2 attested passport size photograph of the focal person.

### Submission Requirement

All required supporting documents must be submitted along with the signed application to the address mentioned in these TORs. Incomplete & unsigned submissions or missing documents may result in disqualification.

### Note:-

**During submission of hard copy of the application, it is mandatory to submit the documents in the above order. Applications will not be processed, if found incomplete in any respect. No column of the application form should be left blank.**

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