



SCHOOL UP-GRADATION REQUEST FORM
(Up gradation of School as: Middle / Secondary / Higher Secondary)

Disclosure: Submission of this filled form does not mean PEF will upgrade school without its verification and need of the area. PEF has all rights to accept / reject application on any ground. Applicant is hereby advised to properly fill the below form. In case of any query / information, applicant may consult concerned Program.

SCHOOL INFORMATION: (To be filled by School Owner / Principal)

School Name:		Code:		Owner/Principal:										
Tehsil:		District:		Contact No.:										
Address:				Date:										
Current Level: Primary <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> *				Up-gradation required as: Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Higher Secondary <input type="checkbox"/>										
Classes:	Nursery	Prep	One	Two	Three	Four	Five	Six	Seven	Eight	Nine		Ten	
											Arts	Science	Arts	Science
No. of Sections:														
No. of Students:														
Capacity:														
Furniture:														

PRE-REQUISITE (Before filling this section, please read carefully requirements given below)

S. #	To be filled by School Owner / Principal		To be filled by PEF Representative	
	Indicators	Status	Verification	Remarks / Requirements (Should be filled by PEF representative if given status by school management not verified)
1	School Area	_____ Marla	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	GIS Coordinates	Lat: _____ Long: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3	No. of Campuses	One <input type="checkbox"/> Two <input type="checkbox"/> Three <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4	Play Ground	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5	Class Rooms	_____ Numbers	Yes <input type="checkbox"/> No <input type="checkbox"/>	
6	Library	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, then meet the requirements Yes <input type="checkbox"/> No <input type="checkbox"/>
7	Science lab	Biology: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Chemis: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Physics: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Com. Sc.: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Biology: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Chemis: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Physics: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Com. Sc.: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	If Yes, then meet the requirements Biology: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Chemis: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Physics: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Com. Sc.: Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
8	Furniture	Sufficient: Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	If No then additional requirement: _____ Numbers
9	Faculty Members	Sufficient: Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	If No then additional requirement: _____ Numbers
10	Faculty Qualification	Sufficient: Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	If No then additional requirement: _____ Numbers
11	Electric Fans	Sufficient: Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	If No then additional requirement: _____ Numbers
12	Wash Rooms	Sufficient: Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	If No then additional requirement: _____ Numbers
13	Water Points	Sufficient: Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	If No then additional requirement: _____ Numbers
14	Affiliation with BISE	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Need of the Area: (Please provide the lists of all schools (Private, PEF & Government) in below table presently located in the 2KM distance around your school. The distance should be calculated from concerned school main gate to located school main gate)

S. #	To be filled by School Owner / Principal			To be filled by PEF Representative	
	School Name	Distance	Coordinates	Verification	If information is not matched then enter correct information
1		___KM ___M	Lat: _____ Long: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>	Distance: ___KM ___M, Lat: _____ Long: _____
2		___KM ___M	Lat: _____ Long: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>	Distance: ___KM ___M, Lat: _____ Long: _____
3		___KM ___M	Lat: _____ Long: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>	Distance: ___KM ___M, Lat: _____ Long: _____
4		___KM ___M	Lat: _____ Long: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>	Distance: ___KM ___M, Lat: _____ Long: _____
5		___KM ___M	Lat: _____ Long: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>	Distance: ___KM ___M, Lat: _____ Long: _____

Applicant Name: _____	PEF Monitor Name: _____ Desig: _____ Dept: _____
Date: _____	Signature & Date: _____
Signature: _____	Other Findings: _____
School Stamp: _____	_____

Requirements: (PEF has right to amend, add or remove any requirement before or after receiving applications while considering PEF policies.)

- There should be room available for each class / section with maximum 35 students per class or section.
- There should be Staff Room & Principal room available for Elementary to higher Secondary School.
- Water Point & Toilet ratio to be worked out at ratio 1:70 with up graded classes students
- Students teacher ratio to be worked out at ratio 1:30 with up graded classes
- In case of Elementary to Secondary or above up-gradation, there should be separate Biology, Chemistry, Physics, Computer labs available in applicant school with proper apparatuses and lightening & ventilation.
- In case of Elementary to secondary or above up-gradation there should be library & play ground available in applicant school
- In case of Elementary to secondary or above up-gradation, there subject specialist available for each class i.e. Sciences, Computer or Home Economics in applicant school.
- Monitor's report to be supported by pictorial evidences.